

# MINDS@UW NEW COMMUNITY FORM

Welcome to MINDS@UW! To establish your community, we need some information about your department, staff, and repository needs. Please fill out one copy of this form for each community or sub-community you wish to create. For additional policy information see <http://uwdcc.library.wisc.edu/minds/> .

## A. ADMINISTRATIVE INFORMATION

Department, research center, or administrative unit responsible for this MINDS@UW community:

Main contact for this community:

Main contact's phone:

Main contact's email address:

*(The main contact will be the liaison between MINDS@UW staff and the department, research center, or administrative unit.)*

## B. COMMUNITY INFORMATION

(See <http://minds.wisconsin.edu/handle/1793/191> for examples of each of the following fields)

1. *\*Community title* (required)
2. *\*Parent community* (required; which existing MINDS@UW community should this one go under?)
3. *Short description of community* (one phrase or sentence -- like a subtitle)
4. *Abstract or brief description* of community (you may include links)
5. *"Side-bar" text*. This text appears below the recent submissions on the right side of the page.
6. *Icon/graphic* to be placed on community web page